DRAFT

 **RULES OF THE COMMITTEE ON NOMINATIONS AND ELECTIONS**

 *NATIONAL CONVENTION*

 *Detroit, Michigan*

 August 7, 2023 - August 10, 2023

I. The Committee

A. The Committee is composed of one (1) Chairperson, one (1) Co-Chairperson, and at least twenty-four (24) additional members. One member will be designated by the Committee Chairperson to serve as the Committee’s Secretary. Members of this Committee may be assisted by election assistants who are not members of this Committee and by counsel or staff appointed from the NTEU National staff. (NTEU Bylaws Part II).

B. A quorum will be established for the conduct of Committee business as long as the Chairperson, Co-Chairperson, and nine (9) members are present.

C. The Committee shall certify that candidates for office meet the qualifications as stated in Part III, Section 2 of the NTEU Bylaws. (NTEU Bylaws Part II, Section 6(C)).

1. Election of National President and National Executive Vice President

A. Each bona fide candidate for National President and National Executive Vice President shall be offered the opportunity to conduct one (1) nominating speech not to exceed ten (10) minutes, and to have presented a maximum of two (2) seconding speeches of not more than three (3) minutes each. (NTEU Bylaws Part II, Section 6(C)(3)). The candidate may designate any NTEU member to give such speeches. The nominating/seconding speeches for National President shall proceed first with the order of presentation determined by a drawing of the candidate’s last name. The same process shall be used for nominating/seconding speeches for National Executive Vice President.

B. In addition to nominating/seconding speeches, each bona fide candidate shall be given the opportunity to address individual or combined District caucuses at the time designated in the official Convention program. Each candidate will be given twenty (20) minutes to address the delegates of that individual or combined District caucus, which will include a question-and-answer period. The starting locations for candidate visits to District caucus rooms will be determined by a drawing of the candidate’s last name. The names of candidates for National President will be drawn first, followed by the names of the candidates for National Executive Vice President. The candidate whose name is drawn first will begin in Caucus Room #1; the second candidate drawn will begin in Caucus Room #2, and so forth, until all candidates’ names have been drawn and assigned a starting caucus room. Each candidate will rotate to the next highest numbered caucus room until each candidate has visited each caucus room. A candidate shall not be present in the room while any other candidate for that office is speaking, even if that candidate is also a delegate. The Chairperson or designee of the Committee shall supervise these procedures, including the enforcement of time limits. (NTEU Bylaws Part II, Section 6(C)).

C. If only one candidate has been nominated for either the office of National President or the office of National Executive Vice President sixty (60) days before the first day of the Convention (NTEU Bylaws Part III, Section 4 a majority vote without ballot shall elect. (NTEU Bylaws Part III, Section 5(A)(1)(c)). No nominations are permitted from the floor.

D. Ballots will be distributed to a representative of each chapter attending the Convention in accordance with the chapter’s vote entitlement, including proportional votes. (NTEU Bylaws Part III, Section 5(A)(1)(a)). The names of the candidates for National President shall be listed on the ballot in alphabetical order. The same procedure shall be used for candidates for National Executive Vice President. Ballots will be distributed from and returned to designated tables at a location near or in the Convention Hall controlled by the Committee on Nominations and Elections. Ballots must be returned to the designated ballot box by the individual delegates. Ballots will be placed in ballot boxes designated and monitored by the Committee. (NTEU Bylaws Part III, Section 5(A)(1)(c)).

E. Each candidate will be permitted to have one (1) NTEU member to observe at each table where ballots are cast and counted. Candidates may serve as observers for themselves. (NTEU Bylaws Part III, Section 5(A)(1)(c)).

F. Upon completion of the balloting the Committee will retire to a designated location to count the ballots cast. (NTEU Bylaws Part III, Section 5(A)(1)(c)). Challenged or voided ballots will be set aside pending resolution by the Committee, as soon as practicable following the challenge.

G. The candidate receiving a majority of votes cast will be declared the winner. If no candidate receives a majority of the votes cast, a run-off election will be conducted between the two candidates who received the largest number of votes cast. The results shall be announced at the next regularly scheduled meeting of the Convention. (NTEU Bylaws Part III, Section 5(A)(1)(c)).

1. Election of National Vice Presidents

A. In any District election in which only one candidate has been previously nominated and has accepted that nomination, other candidates may be nominated from the floor at the beginning of that District’s election caucus. Self-nominations are permitted. Nominations will be called for by the representative of the Committee on Nominations and Elections at the beginning of that District caucus. If there are at least two (2) bona fide candidates on the date of election who are willing and able to assume the office, nominations may not be made from the floor. (NTEU Bylaws Part III, Section 4(D)).

B. Each candidate who is nominated from the floor at a District caucus will sign “N&E Form #1" (Acceptance of Nomination) to certify his/her acceptance of that nomination. Copies of forms will be available from the Committee’s representative at each District caucus. (NTEU Bylaws Part III, Section 4).

C. The call for nominations from the floor must be kept open for only two (2) minutes, if additional nominations are not made. At that point, the call shall be closed and the election will proceed. If only one candidate has been nominated for National Vice President, he/she shall be declared the winner by the Committee’s representative at the conclusion of the call for nominations from the floor.

D. Each candidate shall be given up to ten (10) minutes to address his/her caucus. This time shall include making a speech/statement and responding to questions. The order of appearance of candidates shall be determined by a drawing of the candidate’s last name. A candidate shall not be present in the room while any other candidate is speaking, even if that candidate is also a delegate. Nominating and seconding speeches will not be permitted in the caucuses. If a candidate either declines to speak or passes, he/she shall have waived his/her right to address the caucus as a candidate.

E. At the conclusion of the speeches by the candidates, the Committee’s representative shall distribute the ballots. The names of the candidates shall be listed on the ballots in alphabetical order by last name.

F. Ballots shall be distributed to each delegate who is present at the caucus. If a chapter is represented by two (2) or more delegates who are present at the caucus, each delegate will receive proportional shares of his/her chapter’s votes. (NTEU Bylaws Part III, Section 5).

G. Ballots will be called for no later than five (5) minutes after they have been distributed. When the balloting is finished, the Committee’s representative will close the election, order the room emptied except for one observer designated by each candidate, and count the ballots. A candidate may serve as their own observer. The candidate receiving a majority of the votes cast shall be declared the winner. If no candidate receives a majority of the votes cast, a run-off election shall be conducted between the two candidates receiving the largest number of votes during the first balloting. Otherwise, upon completion of the count, the Committee’s representative shall announce the results of the election. The Committee’s representative shall also complete “N&E Form #2" (Ballot Accounting Form).

H. Upon completing the election which he/she is responsible for supervising, each Committee representative will present to the Committee’s Secretary an original copy of all relevant and completed forms. (NTEU Bylaws Part II, Section 6(C)).

I. Certified delegates, who are precluded from casting a ballot in their District National Vice President election because of Convention Committee duties, may cast an absentee ballot for that election. Each certified delegate exercising this provision must complete and sign “N&E Form #6" (Request for Absentee Ballot).

IV. Ballot Box Voting

A. For ballot box voting, other than for the election of National Vice President, ballots will be distributed to a single representative of each chapter, who, in turn, will distribute the ballots among the chapter’s delegates. The representative shall sign for receipt of the ballots. (NTEU Bylaws Part II, Section 6(C)).

B. Ballots will be distributed from a designated table in or near the main Convention Hall.

C. Ballots must be returned to the designated ballot box by the individual delegates. Delegates will line up at and return their ballots to the designated ballot box in ascending order by chapter number.

D. The Committee Chairperson and one other person shall certify the number of ballots printed by completing “N&E Form #5” (Number of Ballots Printed). All ballots shall be given to the Committee’s Secretary after the voting has been completed. (NTEU Bylaws Part II, Section 6(C)).

E. Prepared ballots, containing not only provisions that remain subject to the Convention’s action but also one or more provisions that have been deleted from consideration by the Convention’s delegates after the ballots have been printed, may be used to conduct balloting related to those provisions subject to delegate balloting.

F. Delegates who permanently leave the convention due to unexpected emergency will have their votes redistributed to their remaining chapter delegates, if they certify in writing to the Chairperson of the Committee on Nominations and Elections, their permanent departure and nature of their emergency. This provision does not apply if there is only one (1) delegate from a chapter.

V. Proxies

The only valid proxies are those authorized by the Credentials Committee. (NTEU Bylaw Part II, Section 6).

VI. Electronic Voting

 Where electronic voting is used, such as for Constitutional Amendments and Site Selection voting, each vote shall be held open for a reasonable amount of time, in the discretion of the Convention Chair.

VII. Roll Call Votes

A. When a roll call vote is necessary, it shall be conducted in ascending, numerical sequence by chapter number.

B. For the purposes of administering this section, the Committee will divide itself into two Subcommittees, each of which will consist of one (1) scribe and two (2) adding machine operators. One (1) Subcommittee will record YES votes and one (1) will record NO votes. Members of the Subcommittees will sign the appropriate tally sheets at the conclusion of the vote, and present them to the Committee’s Secretary.

VIII. Electioneering

Posters or other electioneering material shall not be placed on the podium, head table, any official NTEU display, informational structure, or equipment. Posters may be placed elsewhere, subject to the housekeeping rules of the hotel. Electioneering activity shall not be conducted in a manner that would disrupt the Convention. No rallies or demonstrations will be permitted within the Convention Hall or caucus rooms. Further, campaigning will not occur after the voting process has begun. The Committee on Nominations and Elections will order a halt to disruptive electioneering activities. (NTEU Bylaws Part II, Section 6 (C)).

IX. Distribution of Rules

A copy of these rules shall be given to each member of the Committee on Nominations and Elections, and each candidate for National office who has been nominated and has accepted their nomination. Furthermore, a copy of these rules shall be posted on a bulletin board outside of the main Convention Hall for the duration of the Convention. Candidates nominated from the floor shall be given a copy of the rules at the time they complete the required forms.

X. Future Convention Site

A. Prior to the end of the first day of the Convention, the Chairperson of the Nominations and Elections Committee shall read the following statement:

“All chapters desiring to nominate sites for the 2027 Convention must submit the names of the proposed locations to the Chairperson of the Committee on Nominations and Elections by 5:00 p.m. on the first day of the Convention. At that time, the Committee will screen the cities as to hotel accommodations, Convention facilities, and general desirability. From that list, the Committee will submit to the Convention for its consideration, the list of nominated cities meeting the minimum standards established by the National Executive Board. The minimum standards shall include the following:

1. The city must be accessible by transcontinental air service.
2. The city must have at least one (1) union-staffed hotel, capable of offering at least 500 sleeping rooms per night and providing adequate Convention facilities for our needs. Nonunion hotels will not be considered.”

B. The Committee will meet on the night of the second day of the Convention to decide which cities will be considered.

C. Each representative of a city will be given the opportunity to address the Convention at the designated time. Presentation time, including the use of audio and/or video equipment, will not exceed fifteen (15) minutes per city. The order of presentation will be determined by a draw of city names. At the conclusion of the presentations, a vote by the delegates will be conducted.

XI. Caucuses

During each District or combined District caucus in which one or more candidates speak to delegates or voting is conducted, only delegates from that District(s) shall be authorized to attend.

XII. Authority

All of the aforementioned election procedures shall be administered and enforced by members of the Committee on Nominations and Elections, unless otherwise noted. Members of the Committee shall remain neutral toward all candidates and any issue under consideration by the Convention, as long as they are performing their official Committee duties.

XIII. Tie Votes Involving Candidate Elections

 In the event of a tie vote in connection with the election of any National Vice President, a new vote shall be conducted in order to identify the candidate with the most votes. If a tie remains after two (2) additional votes, the winner will be decided by a special mail ballot election after the convention. In such circumstances, the incumbent will remain in office until the results of the special mail ballot election have been certified.

XIV. Records

At the conclusion of the Convention, the Secretary of the Committee shall turn over to the NTEU Administrative Controller all records, files, and other Committee materials created or obtained by the Committee in the performance of its duties.

*N&E Form #1*

 **ACCEPTANCE OF NOMINATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, accept the nomination as:

(Print Name)

District \_\_\_\_\_ National Vice President

(Number)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Representative’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

*N&E Form #2*

 **BALLOT ACCOUNTING FORM**

A. I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ whole and \_\_\_\_\_\_\_\_\_\_\_\_\_

 (Print Name) (Number) (Number)

fractional ballots prior to this election.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Representative’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

1. I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, returned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_whole and \_\_\_\_\_\_\_\_\_\_\_\_\_

 (Print Name) (Number) (Number)

fractional *used*, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ whole and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ fractional *unused* ballots.

 (Number) (Number)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Representative’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

*N&E Form #3*

 **CERTIFICATION FORM**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, certify the election for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was run (Print Name) (Office)

according to the rules of the Committee and that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was the winner of

(Print Candidate’s Name)

that election. The results of the balloting were as follows:

Candidate’s Name Number of Votes

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Representative’s Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Observer Observer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Observer Observer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Observer

*N&E Form #4*

 **NATIONAL OFFICER ELECTION VOTE TALLY**

1. Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Candidate’s Name Votes

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

1. Ballots Whole Fractional

Total Received \_\_\_\_\_ Total Cast \_\_\_\_\_ \_\_\_\_\_

Whole \_\_\_\_\_ Challenged \_\_\_\_\_ \_\_\_\_\_

Fractional \_\_\_\_\_ Voided \_\_\_\_\_ \_\_\_\_\_

 Unused \_\_\_\_\_ \_\_\_\_\_

 Unreturned \_\_\_\_\_ \_\_\_\_\_

 TOTAL \_\_\_\_\_ \_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Committee Representative’s Signature Date

*N&E Form #5*

 **RECORD OF BALLOTS PRINTED**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, certify the following number of ballots were printed for the

(Print Name)

elections identified below.

National Vice President:

 Whole Fractional Whole Fractional

District 1: \_\_\_\_\_ \_\_\_\_\_ District 9: \_\_\_\_\_ \_\_\_\_\_

District 2: \_\_\_\_\_ \_\_\_\_\_ District 10: \_\_\_\_\_ \_\_\_\_\_

District 3: \_\_\_\_\_ \_\_\_\_\_ District 11: \_\_\_\_\_ \_\_\_\_\_

District 4: \_\_\_\_\_ \_\_\_\_\_ District 12: \_\_\_\_\_ \_\_\_\_\_

District 5: \_\_\_\_\_ \_\_\_\_\_ District 13: \_\_\_\_\_ \_\_\_\_\_

District 6: \_\_\_\_\_ \_\_\_\_\_ District 14: \_\_\_\_\_ \_\_\_\_\_

District 7: \_\_\_\_\_ \_\_\_\_\_ District 15: \_\_\_\_\_ \_\_\_\_\_

District 8: \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Representative’s Signature Date

*N&E Form #6*

 **REQUEST FOR ABSENTEE BALLOT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby exercise the provision of the rules of the Committee

(Print Name)

on Nominations and Elections authorizing a delegate, who is involved in Convention Committee

activities and thereby precluded from casting a ballot at the balloting site, to cast an absentee ballot

in the District \_\_\_\_\_\_\_\_ election for its National Vice President.

(Number)

I am a member of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Committee.

 (Name of Committee)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Member’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Chairperson’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date