

Opportunities we are working for you!

Attention Fresno Submission Processing Impacted Employees

Review your options and set your path:

- ✚ Are you planning or thinking about **retiring** before the Fresno Submission Processing (SP) closure of September 2021? If so, please review important dates and actions needed below.
 - ◆ The **first open window for buyouts, early-outs and job swaps** will be from **July 15, 2020 to September 15, 2020**. The second open window period will be from February 16, 2021 to April 16, 2021.
 - ◆ **Review and update** your account on the **Government & Retirement Benefits (GRB) Platform™**. This will walk you through the steps to retirement.
 - ◆ If you have not yet created a GRB account, we recommend you do so immediately. **For help, with this and any SP Consolidation options/issues contact wispemployeefocus@irs.gov**

- ✚ Do you want to **continue your employment** with the IRS after the Fresno SP closure? If so, you have several options, but you must take actions now to ensure your continued employment. Below are some opportunities for you to act on.
 - ◆ **Consider job swapping** your SP impacted position with a non-impacted employee. Employees interested in a job swap must identify an interested and qualified job swap candidate. Both job swap candidates must:
 - meet the eligibility criteria and agree to swap jobs with each other,
 - complete, sign and date Parts I and II of the [Job Swap Request form](#), and
 - provide the completed forms to their managers for review and approval.
 - The [Job Swap Bulletin Board](#) will be accessible for all IRS employees beginning Monday, July 6, 2020. The job swap window will open Wednesday, July 15, 2020 and will close on Tuesday, September 15, 2020 at 11:59 p.m. ET.
 - ◆ **Check and apply for employment opportunities** on www.USAJOBS.gov.
 - New job announcements are posted periodically (weekly, typically).
 - Please email us at wispemployeefocus@irs.gov if you need assistance with your resumé. Some upcoming or current announcements for Fresno Campus include:
 - **Over 200 Customer Service Representative** positions in Accounts Management (open now).
 - **250 Tax Examining** positions in Accounts Management (coming soon).
 - **Over 150 Campus Support** positions (coming soon) - The Campus Support function will assume all residual mail processing functions after the SP consolidation and be responsible for processing all incoming and outgoing mail. Campus Support will report to the Site Coordinator in Accounts Management. The stand-up date for Campus Support is tentatively set for July/August 2021. The average workday of a Campus Support employee will be very similar to the duties currently performed by Receipt & Control employees. Incoming mail will still be extracted and sorted at Tingle Tables. Due to the lower volume of mail, employees may perform various duties throughout the course of their workday.
 - **Reskilling Academy** (coming soon) will offer a series of training and development opportunities for employees to gain the skills needed to qualify for higher graded positions across the Service. In the Reskilling Academy employees will have the opportunity for hands-on training for continuing careers in Customer Service Representative or Tax Examining positions in business units other than Submission Processing. **Participants successfully completing the program will receive a formal certification and be placed in continuing positions.**